

REGULAR MONTHLY MEETING

February 5, 2025

After Pledge of Allegiance to the Flag, the regular monthly meeting of the Dennison Township Board of Supervisors was called to order by Chairman Sheila Weaver. Those attending:

Sheila Weaver, present
Michael Mack, present

Chris Bender, present
Kathleen Stortz, present

The minutes of the January Reorganization meeting were approved on a motion by Michael Mack, second by Chris Bender. There were no questions. All voted in favor. The minutes of the January regular monthly meeting were approved on a motion by Michael Mack, second by Chris Bender. There were no questions. All voted in favor. Motion carried.

The Treasurer's Report was approved on a motion by Michael Mack, second by Chris Bender. There were no questions. All voted in favor. Motion carried.

The bills as read were approved on a motion by Chris Bender, second by Michael Mack. There were no questions. All voted in favor. Motion carried.

BUSINESS:

INSURANCE – Jeff Kyle and Josh Hailey from Davis Gregory and Kyle were present at the meeting. Jeff Klye went over the township's insurance package for 2025.

POLICE REPORT – Chief Rich Mocofan was present at the meeting and stated there were no major incidents to report for January. A citation was filed for a passing incident on SR437.

SALT CONTRACT – The Salt Contract application through the state for the 2025-2026 winter season is due by March 15. The supervisors decided to request 44 tons of salt for the 2025-2026 contract.

LUZERNE COUNTY SPONSORED PROGRAMS 2025 – The secretary reported Luzerne County is sponsoring Tire Recycling, Electronics Recycling, Paper Shredding and Recycling Education projects in 2025. Sheila suggested the township hold an Electronics Recycling and Paper Shredding event if we can hold them on one of the township's Dumpster Days which is the first Saturday in June and the last Saturday in September. Chris Bender asked about Tire Recycling. This program is different this year. The township would have to contact a vendor to collect tires for the township and the county would reimburse the township for 50% of the cost incurred. It was decided to forgo the Tire Recycling and Recycling Education programs.

APPOINTMENT OF SALDO ADMINISTRATOR – Sheila Weaver reported that the supervisors discussed with Barry Isett having someone responsible for plans coming in that need to go to the Dennison Township Planning Commission. Sheila requested a motion to appoint Christine Mildner, Barry Isett & Associates, as the SALDO administrator. Mike Mack made the motion to appoint Christine Mildner. The motion was second by Chris Bender. All voted in favor.

SALDO ORDINANCE AMENDMENT – Jack Varaly prepared an amendment to the SALDO Ordinance and Sheila Weaver suggested the supervisors hold a work session to go over those changes. She also stated the supervisors need to go over changes to the Zoning Fee Schedule. A work session will be advertised for February 19, 2025 at 5:30 p.m.

PLANNING COMMISSION MEETING MINUTES – The secretary read the minutes from the January 20, 2025 Planning Commission meeting. (see attached).

ENGINEERING REPORT – The Ice Lake Bridge project got put on hold when Dan Wilusz left Barry Isett & Associates. A proposal from Barry Isett for design and engineering in the amount of \$34,000.00 was presented. Motion by Michael Mack, second by Chris Bender to approve the proposal. All voted in favor. Barry Isett will prepare a letter requesting a time extension for the LSA Grant for the Ice Lake Bridge Project. The Hollenback Road Culvert plans and cost estimate to be reviewed by the Township with the Engineer. Project should be advertised in February or early March. The engineer will coordinate bidding documents for the township to review for the Peat Moss and Red Shale Pit Road Line Painting project.

ZONING REPORT – December Zoning Report – Jacob Dohmen of Barry Isett & Associates spent time doing extensive research and consultation regarding the townships zoning and SALDO ordinances relating to numerous zoning issues and allegations at 50 Linden Street. A Notice of Violation was issued. January Zoning Report – Permit denied for YMCA for a new detached building. A permit was approved for a chicken coop/goat structure and fence at 50 Linden Street.

ROAD REPORT – Jim Yackiel reported he checked all the roads and plowed some snow. He reported that the contractor working on the Odor Control Station took down the intersection sign and has not put it back up. The secretary will contact them regarding the sign.

AUDITOR MINUTES -The minutes of the Auditor's Reorganization Meeting were read. (see attached).

FIRE REPORT –NONE – The secretary will contact the Fire Department for a list of activities the anticipate participating in during the year so the township can approve them.

INSURANCE INVOICE – The secretary reported that Jeff Kyle handed her the invoice for the first installment of the townships insurance coverage when he came into the meeting. A motion was made by Michael Mack, second by Chris Bender, to approve payment of the invoice in the amount of \$5,162.00. All voted in favor. Motion carried.

ADJOURNMENT - On a motion by Michael Mack second by Chris Bender, the meeting was adjourned at 7:10 P.M. All voted in favor.

DENNISON TOWNSHIP PLANNING COMMISSION MEETING MINUTES

Meeting Date: January 20, 2025

Call to Order
B Thomas called the regular monthly meeting to order at 6:00 pm.

Roll Call			
	Present	Absent	Excused
Bruce Thomas	x		
Mike Mack	x		
Rose Kauffman	x		
Tom Yackiel			
Windy Gallagher	x		x
Jack Varaly			x
Christine Mildner			x

Reorganization	
Chairman	Motion by M Mack to nominate B Thomas
	Second by R Kauffman
	Motion carried by unanimous voice vote
Vice Chairman	Motion by B Thomas to nominate M Mack
	Second by R Kauffman
	Motion carried by unanimous voice vote
Secretary	Motion by M Mack to nominate R Kauffman
	Second by W Gallagher
	Motion carried by unanimous voice vote

Old Business	
August 19, 2024 meeting minutes	Motion by M Mack to accept minutes as read
	Second by R Kauffman
	Motion carried by unanimous voice vote
Aqua Odor Control CLOSED	Applicant requested withdrawal by letter dated 7/29/2024, due to failure to secure a zoning permit.
	By opinion provided by BIA on 1/18/2024, the construction does not warrant resubmission or consideration of a land development.

DENNISON TOWNSHIP PLANNING COMMISSION MEETING MINUTES

Meeting Date: January 20, 2025

New Business	
YMCA Land Development	<ol style="list-style-type: none"> 1. By review and comment by J Varaly, and BIA, the failure to secure a zoning permit precludes the review of a plan. BIA was to consult with the applicant with options to withdrawal or request for time extension. 2. No information from the applicant was provided for the meeting.
	Motion by M Mack to table the plan without review
	Second by R. Kauffman the motion
	Motion was carried on a unanimous vote.
SALDO Administrator	<ol style="list-style-type: none"> 1. B Thomas provided discussion details of 1/16/25 teleconference between Dennison Township and BIA regarding delegation of responsibilities related to administration of plans, guidance to the applicant, application format, determination of good order and distribution. 2. B Thomas requested that plan distribution to the Planning Commission members be in complete and final form consisting of 1 package, and that draft, partial or preliminary distributions were not desired. 3. It was generally agreed that BIA would assume the responsibilities of the plan administrator, and that Dennison Township would resolve to appoint BIA to this role at the next regular meeting.

Adjournment:
Motion by W. Gallagher to adjourn the meeting
Second by M Mack
Motion Carried by a unanimous vote
Meeting adjourned at 6:55

Meeting Minute Acceptance
Draft distribution by B. Thomas on January 24, 2025
Requesting that the planning commission members review the draft minutes and return comment within 5 working days. The absence of comment will result in a deemed acceptance of the minutes.
Corrections, comments, or exceptions: None
Distribution of accepted minutes; January, 31, 2025
<ul style="list-style-type: none"> • Dennison Township Secretary; Kathleen Stortz • Dennison Township Planning Consultant; Jack Varaly- • Dennison Township SALDO Plan Administrator; Christine Mildner

Submitted by
Bruce Thomas
Chairman
Dennison Township Planning Commission

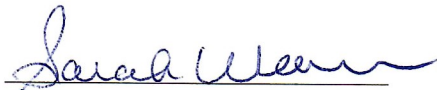
January 7, 2025

The Dennison Township Board of Auditors held their reorganization meeting on Tuesday, January 7, 2025 at 7 p.m. in the Dennison Township Municipal Building. Auditors for 2025 are Sarah Weaver and Melony Clymer.

Meloney Clymer was elected Chairman. All voted in favor.

Sarah Weaver was elected Secretary. All voted in favor.

Motion was made by Meloney Clymer to establish the rate of pay for a supervisor working in any other capacity at \$15.00 per hour. Second by Sarah Weaver. All voted in favor.

A handwritten signature in blue ink, appearing to read "Sarah Weaver", written over a horizontal line.

Sarah Weaver/Secretary
DENNISON TOWNSHIP AUDITORS